

**Choctaw County Rural Water, Sewer, Gas and Solid
Waste Management District No. 3
Sawyer, Oklahoma**

Financial Statements and Auditor's Reports

Year Ended July 31, 2018

Audited by

**BLEDSON, HEWETT & GULLEKSON
CERTIFIED PUBLIC ACCOUNTANTS, PLLLP**

BROKEN ARROW, OK

**Choctaw County Rural Water, Sewer, Gas and Solid Waste
Management District No. 3
Sawyer, Oklahoma
July 31, 2018**

BOARD OF DIRECTORS

Chairman

Kent Grimes

Vice-Chairman

William Eaton

Secretary

Paul Yoder

Treasurer

Troy Hickman

OPERATIONS MANAGER

Charles Motes

OFFICE MANAGER

Stacia Cloud

OFFICE SECRETARY

Kayti Quillin

**Choctaw County Rural Water, Sewer, Gas and Solid Waste
Management District No. 3
Sawyer, Oklahoma
July 31, 2018**

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BLEDSON, HEWETT & GULLEKSON
CERTIFIED PUBLIC ACCOUNTANTS, PLLLP

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Choctaw County Rural Water, Sewer, Gas
and Solid Waste Management District No. 3
Sawyer, Oklahoma

Report on the Audit of the Financial Statements

We have audited the accompanying financial statements of the business-type activities of the Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. 3, Sawyer, Oklahoma (the District), as of and for the year ended July 31, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Disclaimer of Opinion

Because of the significance of the matters described in the Basis for Disclaimer of Opinion paragraph, we have not been able to obtain sufficient appropriate audit evidence to provide for an audit opinion. Accordingly, we do not express an opinion on these financial statements.

Basis for Disclaimer of Opinion

Many of the accounting records maintained by the previous office managers were not available for us to review. We were unable to locate any supporting documentation for expenditures that cleared the District's bank account and were reported in the District's financial statements. We were also unable to identify which utility payments and deposits were made with cash, which were paid by check and what classification deposits were assigned, due to limitations in the previous office manager's record keeping. As a result, we were unable to determine whether any adjustments to the amounts reported were necessary.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

The District has not presented the Management's Discussion and Analysis that governmental accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB), who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

The prior year “memorandum only” comparative information is presented for the purposes of additional analysis and is not a required part of the basic financial statements of the District. Such information has not been subjected to the auditing procedures applied in our audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 14, 2023, on our consideration of the District’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District’s internal control over financial reporting and compliance.

Bledsoe, Hewett & Gullekson

Bledsoe, Hewett & Gullekson
Certified Public Accountants, PLLLP

April 14, 2023



BLEDSON, HEWETT & GULLEKSON
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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Board of Directors
Choctaw County Rural Water, Sewer, Gas
and Solid Waste Management District No. 3
Sawyer, Oklahoma

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. 3, Sawyer, Oklahoma (the District), as of and for the year ended July 31, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our disclaimer of opinion report thereon dated April 14, 2023.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of District's internal control. Accordingly, we do not express an opinion on the effectiveness of District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of audit results as items 2018-1, 2018-2 and

2018-3, we identified significant deficiencies in the internal controls that were considered to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, non-compliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed three instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. These items, identified as items 2018-1, 2018-2 and 2018-3 are shown in the accompanying schedule of audit results.

District's Response to Findings

The District's response to the findings identified in our audit are described in the accompanying schedule of audit results. The District's responses were not subjected to the auditing procedures applied in the audit on the financial statements and accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Bledsoe, Hewett & Gullekson

Bledsoe, Hewett & Gullekson
Certified Public Accountants, PLLLP

April 14, 2023

**Choctaw County Rural Water, Sewer, Gas and Solid Waste
Management District No. 3
Sawyer, Oklahoma
Disposition of Prior Year's Significant Deficiencies
July 31, 2018**

2017-1 – Debit Card Transactions

The exception related to debit card transactions continued in the 2017-18 fiscal year (see Finding 2018-2).

2017-2 – Bill Payments

We were unable to determine if the exception related to paying for invoices in a timely manner was corrected or continued in the 2017-18 fiscal year (see Finding 2018-2).

2017-3 – Payroll Reporting and Compliance

We were unable to determine if the exception related to paying payroll taxes in a timely manner was corrected or continued in the 2017-18 fiscal year (see Finding 2018-2).

**Choctaw County Rural Water, Sewer, Gas and Solid Waste
Management District No. 3
Sawyer, Oklahoma
Schedule of Audit Results
July 31, 2018**

Section 1 – Summary of Auditor’s Results:

1. A disclaimer of opinion report was issued on the financial statements because inadequate accounting records precluded us from performing sufficient audit procedures on the financial statements.
2. The audit disclosed three reportable conditions in the internal controls, items 2018-1, 2018-2 and 2018-3, which were considered to be material weaknesses.
3. The audit disclosed three instances of noncompliance which were material to the financial statements, items 2018-1, 2018-2 and 2018-3.

Section 2 – Findings relating to the financial statements required to be reported in accordance with GAGAS:

2018-1 – Lack of Segregation of Duties

Condition: The inherent limitations resulting from a small number of employees performing functions that would normally be divided among employees were a larger number available prevent a proper segregation of accounting functions, which is necessary in order to assure adequate internal accounting controls.

Criteria: An organization should ensure that there is a proper segregation of duties regarding cash collections and the payment of expenses.

Cause / Effect: The District is not large enough to justify the hiring of additional personnel. There is always the possibility that not all collections are actually receipted or deposited, and the possibility that funds expended are not used for actual District obligations.

Recommendation: We recommend the Board be actively involved in the operations of the District if it is not economically feasible to hire additional personnel.

Response: Additional personnel will be hired when the actual funds are available. The Board will take a more active role in reviewing the financial reports and overall operations of the District.

2018-2 – Expenditure Documentation

Condition: We were unable to examine any of the supporting documents (invoices, pay stubs, receiving reports, etc.) for District expenditures that we requested. Since these records could not be located, we are unable to express an opinion on the District's compliance or noncompliance in this area.

Criteria: Oklahoma Statutes require each rural water district to have an annual independent audit. Records should be properly maintained by the District to ensure any records requested by the auditor can be examined.

Cause / Effect: The office staff employed by the District during the 2017-18 fiscal year no longer works for the District. Efforts were made by the current office staff to search for the records requested, however, the specific expenditures we selected for examination could not be located. Because proper classification of expenses could not be determined, we have included a negative expense amount titled "unidentified expenses" in the amount of \$7,953 in the financial statements.

Recommendation: We recommend that procedures be put in place to ensure that accounting records are properly maintained and filed in a manner in which they are easily located. Training should be provided to all current and new employees so that they understand the importance of record keeping and are aware of what records need to be on file and the rules for record retention.

Response: The District is attempting to obtain proper training on accounting software and current office staff will establish an organized filing system to ensure accounting records are maintained and accessible to auditors.

2018-3 – Adjustments to Customer Accounts / Deposits

Condition: During the audit, we observed several adjusting entries made to customer accounts. These adjustments were credits to customer accounts and were made in lieu of a utility payment from the customer. While these adjustments might have been necessary due to a clerical error or an authorized leak adjustment, we did not observe any supporting documentation explaining the adjustments. In addition, the adjustments were not approved in the Board minutes. The following adjustments were recorded in the accounting software during the 2017-18 fiscal year:

<u>Adjustment Code</u>	<u>Amount</u>
Bill Adjustments	\$ 19.74
Leak Adjustments	5,349.83
Pool Adjustments	768.42
Water Adjustments	10.70
Other	106.25
Total	<u><u>\$ 6,254.94</u></u>

In addition, the District did not maintain a ledger regarding customer meter deposits and did not maintain a separate bank account for these deposits.

Criteria: It is the responsibility of the District to properly report and account for all financial information, including adjustments to customer accounts and customer meter deposits.

Cause / Effect: Without proper approval and documentation for customer adjustments, we are unable to determine whether the adjustments were made in accordance with Board policy or made as a means to misappropriate District funds.

In addition, without an updated ledger of customer deposits, customers could potentially not receive proper reimbursement on their deposit and the District's balance sheet could be incorrect with respect to the deposit liability reported.

Recommendation: We recommend the District Board approve all adjustments made to customer accounts at each monthly Board meeting. We also recommend the District record and account for the balance of customer deposits.

Response: The District is attempting to obtain proper training on accounting software and current office staff will establish an organized filing system to ensure accounting records are maintained and accessible to auditors. The Board will approve all adjustments made to customer accounts at each monthly Board meeting. In addition, customer deposits will be properly recorded in the accounting software so that an accurate balance of customer deposits can be presented on the financial statements.

**Choctaw County Rural Water, Sewer, Gas and Solid Waste
Management District No. 3
Sawyer, Oklahoma
Statement of Net Position
July 31, 2018**

	2018	-Memorandum- -Only- 2017
<u>ASSETS</u>		
Current Assets:		
Cash in bank - unrestricted	\$ 16,802	\$ 31,974
Cash in bank - restricted (debt service)	6,993	6,991
Accounts receivable	8,786	7,717
Prepaid insurance	2,331	2,320
Total current assets	<u>34,912</u>	<u>49,002</u>
Capital Assets:		
Water system & lines	741,902	737,902
Transportation equipment	14,000	14,000
Equipment and tools	25,899	3,749
Office furniture & equipment	8,746	8,746
Buildings	41,625	41,625
Total capital assets	<u>832,172</u>	<u>806,022</u>
Less: accumulated depreciation	<u>(313,145)</u>	<u>(292,162)</u>
Capital assets, net	<u>519,027</u>	<u>513,860</u>
TOTAL ASSETS	<u>\$ 553,939</u>	<u>\$ 562,862</u>
<u>LIABILITIES</u>		
Current Liabilities:		
Accounts payable	\$ 7,635	\$ 4,299
Renter deposits	0	2,575
Interest payable	291	301
Current maturities of long-term debt	14,362	2,969
Total current liabilities	<u>22,288</u>	<u>10,144</u>
Non-Current Liabilities:		
Long-Term Debt, less current maturities-	<u>86,149</u>	<u>87,342</u>
Total Liabilities	<u>108,437</u>	<u>97,486</u>
<u>NET POSITION</u>		
Net investment in capital assets	410,590	426,518
Restricted for debt service	6,993	6,991
Unrestricted assets	<u>27,919</u>	<u>31,867</u>
Total Net Position	<u>445,502</u>	<u>465,376</u>
TOTAL LIABILITIES AND NET POSITION	<u>\$ 553,939</u>	<u>\$ 562,862</u>

The accompanying notes to the financial statements are an integral part of this statement

**Choctaw County Rural Water, Sewer, Gas and Solid Waste
Management District No. 3
Sawyer, Oklahoma
Statement of Revenues, Expenses and Changes in Net Position
For The Year Ended July 31, 2018**

	2018	-Memorandum- -Only- 2017
Revenue from Operations:		
Water sales	\$ 106,670	\$ 114,458
Other income and fees	4,503	15,551
Total revenue from operations	<u>111,173</u>	<u>130,009</u>
Expenses from Operations:		
Water purchases	12,416	10,453
Salary and taxes	52,274	46,558
Contract labor	318	0
Insurance	2,883	2,701
System maintenance and repair	2,727	6,109
Office and postage	2,233	8,022
Professional fees	25,379	8,625
Utilities and telephone	5,329	4,068
Vehicle expenses	112	3,270
Water testing	2,500	1,725
Miscellaneous	2,182	2,108
Depreciation	20,983	20,576
Dues and fees	3,073	938
Travel	1,885	363
Total expenses from operations	<u>134,294</u>	<u>115,516</u>
Operating Income (Loss)	(23,121)	14,493
Non-operating income:		
Interest earnings	<u>16</u>	<u>80</u>
Non-operating expenses:		
Unidentified expenses	7,953	(669)
Interest paid on debt	(4,722)	(4,226)
Total other expenses	<u>3,231</u>	<u>(4,895)</u>
Change in Net Position	(19,874)	9,678
Total Net Position, beginning of period	<u>465,376</u>	<u>455,698</u>
Total Net Position, end of period	<u>\$ 445,502</u>	<u>\$ 465,376</u>

The accompanying notes to the financial statements are an integral part of this statement

**Choctaw County Rural Water, Sewer, Gas and Solid Waste
Management District No. 3
Sawyer, Oklahoma
Statement of Cash Flows
For Year Ended July 31, 2018**

	2018	-Memorandum- -Only- 2017
Cash Flows from Operating Activities:		
Receipts from customers	\$ 107,520	\$ 131,211
Payments to employees	(52,274)	(46,558)
Payments to vendors	(57,712)	(49,923)
Net cash provided by operating activities	<u>(2,466)</u>	<u>34,730</u>
Cash Flows from Capital and Related Financial Activities:		
Unidentified expenses	7,953	0
Loan proceeds	22,150	0
Principal payments on long-term debt	(11,950)	(9,479)
Interest payments on long-term debt	(4,722)	(4,251)
Purchase of capital assets	(26,150)	(44)
Net cash provided by (used in) capital and related financial activities	<u>(12,719)</u>	<u>(13,774)</u>
Cash Flows from Investing Activities:		
Interest revenue	16	80
Net cash provided by (used in) investing activities	<u>16</u>	<u>80</u>
Net increase (decrease) in cash and equivalents	(15,169)	21,036
Cash and cash equivalents, beginning of period	38,964	17,928
Cash and cash equivalents, end of period	<u>\$ 23,795</u>	<u>\$ 38,964</u>
Reconciliation of operating net income (loss) to net cash provided by operating activities:		
Net income (loss) from operations	\$ (23,121)	\$ 14,494
Adjustments to reconcile operating income to net cash provided (used) by operating activities:		
Depreciation Expense	20,983	20,576
(Increase) decrease in accounts receivable	(1,068)	900
(Increase) decrease in prepaid expenses	(11)	(82)
Increase (decrease) in accruals	(10)	0
Increase (decrease) in accounts payable	3,336	(1,458)
Increase (decrease) in customer deposits	(2,575)	300
Net Cash Provided by Operating Activities	<u>\$ (2,466)</u>	<u>\$ 34,730</u>

The accompanying notes to the financial statements are an integral part of this statement

Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. 3
Sawyer, Oklahoma
Notes to the Financial Statements
July 31, 2018

Note A – Significant Accounting Policies

Nature of Organization

The Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. 3 (the District) was created under the provisions of Title 82 of Oklahoma Statutes, Section 1324.1 – 1324.35 and the Laws of the State of Oklahoma. The purpose of this District is to provide water services to users. Membership in the District consists of water users who have paid the required membership and connection fees.

Fund Accounting

The District is accounted for within the framework of enterprise fund accounting. Propriety Fund Type Enterprise Funds are used to account for operations that are operated in a manner similar to private business enterprises wherein the intent of the District's Board of Directors is to recover the cost of providing goods and services through user charges.

Basis of Accounting

The accrual basis of accounting is followed for all accounts. Revenues are recorded when earned and accrued liabilities are recognized when incurred. This policy is in accordance with generally accepted accounting principles.

Cash

The District's cash accounts at July 31, 2018 are detailed as follows:

Operating & Maint. account (First United)	\$ 16,802
Reserve account (Edward Jones)	<u>6,993</u>
Total	<u><u>\$ 23,795</u></u>

Accounts Receivable

Billings for accounts receivable (water) at July 31, 2018 were \$8,786. An allowance for doubtful accounts was not computed on this balance. The direct write-off method is used by the District for bad accounts, which is not materially different from computing an allowance.

Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. 3
Sawyer, Oklahoma
Notes to the Financial Statements
July 31, 2018

Note A – Significant Accounting Policies – cont'd

Inventory

The District does not include an inventory amount in its financial statements. All items purchased for inventory are expensed immediately.

Capital Assets

Capital (“fixed”) assets are valued at cost; depreciation is computed by use of the straight-line method. The activity for capital assets (any item over \$1,000) are as follows:

	8/1/2017 Amount	Additions	Deletions	7/31/2018 Amount
Office furn. & fixt.	\$ 8,746	-	-	8,746
Equipment & tools	3,749	22,150	-	25,899
Transportation equip.	14,000	-	-	14,000
Water & sewer sys.	737,902	4,000	-	741,902
Buildings	41,625	-	-	41,625
Total Fixed Assets	806,022	26,150	-	832,172
Less: Accumulated Depreciation	(292,162)	(20,983)	-	(313,145)
Total	\$ 513,860	5,167	-	519,027

Equity Classification

Equity is classified as net position and displayed in three components:

1. Net investment in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets and adjusted for any deferred inflows and outflows of resources attributable to capital assets and related debt.
2. Restricted – Consists of restricted assets reduced by liabilities and deferred inflows or resources related to those assets, with restriction constraints placed on the use either by (a) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (b) law through constructional provisions or enabling legislation.

Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. 3
Sawyer, Oklahoma
Notes to the Financial Statements
July 31, 2018

Note A – Significant Accounting Policies – cont’d

3. Unrestricted – Net amount of assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

It is the District’s policy to first use restricted net resources prior to the use of unrestricted net resources when an expense is incurred for purposes for which both restricted and unrestricted net resources are available.

Federal Income Tax

The District is exempt from federal and state income taxes.

Statement of Cash Flows

For purposes of the statement of cash flows, the District considers all highly liquid investments, such as certificates of deposit and savings accounts, as cash equivalents.

Memorandum Totals

Prior year “memorandum only” financial statement information is shown for comparative purposes only.

Note B – Cash and Investments

Oklahoma Statutes authorize the District to invest in certificates of deposit, repurchase agreements, passbooks, bankers’ acceptances, and other available bank investments provided that all deposits are fully covered by approved securities pledged to secure those funds. In addition, the District can invest in direct debt securities of the United States unless such an investment is expressly prohibited by law.

Bank deposits are held at several financial institutions and are carried at cost. For purposes of statements of cash flows, the District considers cash and all highly liquid investments with an initial maturity of three months or less to be cash equivalents.

Custodial Credit Risk - At July 31, 2018 the District held deposits of approximately \$23,795 at financial institutions. The District’s cash deposits, including interest-bearing certificates of deposit, are entirely covered by Federal Depository Insurance (FDIC) or direct obligation of the U.S. Government insured or collateralized with securities held by the District or by its agent in the District’s name.

Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. 3
Sawyer, Oklahoma
Notes to the Financial Statements
July 31, 2018

Note B – Cash and Investments – cont'd

Investment Interest Rate Risk - The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Investment Credit Risk – The District has no policy that limits its investment choices other than the limitations of state law, as follows:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposits or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- c. With certain limitations, negotiable certificates of deposit, prime bankers acceptances, prime commercial paper and repurchase agreements with certain limitations.
- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a-d).

Note C – Accumulated Unpaid Vacation and Sick Pay

At July 31, 2018 no determination of the aggregate dollar value of vacation or sick pay had been made.

Note D – Long-Term Debt

Long-term debt at July 31, 2018 is summarized as follows:

Rural Development Note Payable, issued for \$126,500, dated September 4, 1997, interest rate of 4.5%, payable in monthly principal and interest installments of \$581, final payment due January 15, 2037	\$ 87,343
Promissory Note agreement for a backhoe with First United Bank, dated Sept. 13, 2017, totaling \$22,150, 4.75% interest rate, payable in monthly principal and interest installments of \$970, final payment due Sept. 13, 2019	<u>13,168</u>
Total long-term debt	<u>\$ 100,511</u>

Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. 3
Sawyer, Oklahoma
Notes to the Financial Statements
July 31, 2018

Note D – Long-Term Debt – cont'd

The estimated maturities for long-term debt mortgages for the next five years, and in five year totals thereafter, are detailed as follows:

<u>Year Ending October 31,</u>	<u>Rural Dev.</u>	<u>First United</u>	<u>Total</u>
2019	\$ 3,105	11,257	14,362
2020	3,248	1,911	5,159
2021	3,397	-	3,397
2022	3,553	-	3,553
2023	3,716	-	3,716
2024-28	21,305	-	21,305
2029-33	26,669	-	26,669
2034-38	<u>22,350</u>	<u>-</u>	<u>22,350</u>
Total	<u>\$ 87,343</u>	<u>13,168</u>	<u>100,511</u>

Reserve Account

According to the loan agreements with Rural Development, the District is required to make monthly deposits of \$581 to a designated account known as a reserve account. A total balance of \$6,972 is to be accumulated in the reserve account, which represents a balance equal to one annual payment on each loan. The District maintains a savings account at Edward Jones as a reserve account. At July 31, 2018 the Reserve account had a balance of \$6,993.

Note E – Other Contingencies

Risk Management

The District is exposed to various levels of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District carries commercial blanket of coverage and worker's compensation for risk of loss.

There has been no significant reduction in the District's insurance coverage from the previous year. In addition, there have been no settlements in excess of the District's coverage in any of the prior three fiscal years.

Litigation

There are no known threatened or unasserted claims against the District.

Choctaw County Rural Water, Sewer, Gas and Solid Waste Management District No. 3
Sawyer, Oklahoma
Notes to the Financial Statements
July 31, 2018

Note E – Other Contingencies

Subsequent Events

Management has evaluated subsequent events through April 14, 2023, which is the date the financial statements were available to be issued and have determined that no additional information needs to be added to the financial statements.